



# The Fernwood School

*High Achievement with Care & Discipline for All"*

## PROVIDER ACCESS POLICY STATEMENT

This policy will be monitored regularly and evaluated so that it remains responsive to current issues. [Click or tap here to enter text.](#)

Approved: September 2021  
Next review: September 2022  
Status: Statutory



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## 1. Aims

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

## 3. Student entitlement

All students in years 8 to 11 at The Fernwood School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses



## 4. Management of provider access requests

### 4.1 Procedure

- The Fernwood School welcomes support from outside providers and this could take many forms including assemblies, workshops, visits and work experience.
- Providers should contact the relevant staff member to discuss how they would like to provide information and guidance for students.
- Providers must consider GDPR if requesting access to students and that any support offered may require risk assessments and/or DBS checks.

A provider wishing to request access should contact Amy Cannon, Assistant Headteacher

Telephone: 0115 9286326

Email: [a.cannon@fernwoodschool.org.uk](mailto:a.cannon@fernwoodschool.org.uk)

### 4.2 Opportunities for access

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Our careers programme (published on the website) outlines the range of opportunities for providers to be involved with support for our students. For example, in the Autumn term we hold a careers fair which is open to all students to come and see the choices available to them for the future.

Please speak to our careers leader to identify the most suitable opportunity for you.

### 4.3 Granting and refusing access

There may be times when the school has to refuse access to a student or students and whilst this would be rare, the following reasons may result in this:

- Parental consent not granted
- Serious safeguarding concerns or medical reasons
- External examinations



## 4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

A safeguarding leaflet will be provided to all visitors as they arrive in school and visitors should follow the instructions in relation to safeguarding, and health and safety.

## 4.5 Premises and facilities

Depending on the activity, we are committed to ensuring that providers have access to appropriate facilities so they can provide the support they would like to. We have access to ICT suites with equipment such as audio and visual devices as well as large spaces for delivering to larger numbers of students. We can also provide staff and equipment to enable providers to work with our students with SEND.

All requirements should be discussed with the careers leader when booking a visit to ensure the correct premises and facilities are available as this can be affected by school routines, such as examinations.

Providers are encouraged to leave prospectuses or any other materials for students to read and we can also send information to students electronically, using Google Classroom. This should be organised with the school's career's leader.

## 5. Links to other policies

- Career's programme
- Safeguarding policy
- Curriculum intent

## 6. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Amy Cannon, Assistant Headteacher

This policy will be reviewed by Amy Cannon, annually. At every review, the policy will be approved by the senior leadership team and the governing body.