



The Fernwood School

High Achievement with Care & Discipline for All"

Behaviour Policy Addendum

This policy will be monitored regularly and evaluated so that it remains responsive to current issues. This will be co-ordinated by the [Click or tap here to enter text.](#)

Approved: [Click or tap to enter a date.](#)

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Behaviour Policy Addendum

Behaviour Policy Addendum – Full Return September 2020:

When students are in school we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Parents and carers should read these rules to ensure their children follow the procedures that have been put in place.

General Information:

Students will be organised into consistent year group bubbles and will remain in their year group bubbles for as much of the teaching timetable as possible, and at breaks and lunchtimes, and as they move around school.

Each year group bubble will have their own designated zone/base in the school – this will include their own specific set of rooms for tutor time and teaching, as well as designated toilets/hand-washing facilities, and indoor and outdoor spaces, to be used at break and lunchtimes.

Each year group bubble will also have their own designated servery at break/lunch.

Each year group bubble will have specific designated one-way circulation routes to move around the school, and to move from their zone/base to access their toilets/hand-washing facilities, and their designated year group bubble indoor and outdoor spaces, to be used at break and lunchtimes.

The year group bubbles and zones will limit movement and any mixing between different year group bubbles - year group bubbles do not mix with each other throughout the day.

Students will ideally maintain social distancing of 2M wherever possible, or 1M+ where 2M is not possible.



All staff will be familiar with the rules/organization/one-way circulation routes, and key staff will brief students to ensure these rules are understood and followed consistently.

No students, staff, or visitors will enter the school site if they have any coronavirus symptoms:

A new, continuous cough

Or a high temperature

Or a loss of, or change in, their normal sense of taste or smell (anosmia)

Staff will ideally maintain social distancing of 2M wherever possible, or 1M+ where 2M is not possible.

Students and staff may choose to wear face masks/face coverings/visors to protect themselves from the spread of the virus

Expectations:

On arrival students will:

Respond to any staff instruction politely and immediately

Wash or sanitise their hands

Maintain a social distance of 2M or 1M+ where 2M is not possible

Remain in their year group bubble

Follow staff instruction to enter the assembly hall at a 2M social distance or 1M+ if 2M is not possible/or follow staff instruction to go to their designated tutor room in their year group zone via the designated year group routes/walkways shown by barriers/ fencing or floor markings

During the day students will:

Respond to any staff instruction politely and immediately

Sit facing the front as instructed by the teacher, not turning to face neighbouring students

Remain in their year group bubbles

Maintain a social distance of 2M or 1M+ where 2M is not possible

Move to any specialist year group teaching in their year bubbles/groups within their year bubble, via their designated year group routes/walkways shown by barriers/fencing or floor markings
NOT MIX/SOCIALISE with any other students not in their year group bubble during any movement around school between lessons, or at break or lunchtimes

Have their own pens/pencils/glue sticks/scissors/equipment and NOT SHARE any equipment or other items

Sanitise their hands on entry and exit to any classroom



At break and lunchtime students will:

Respond to any staff instruction politely and immediately

Move politely and sensibly via their designated year group routes to their designated indoor or outdoor spaces for break and lunch

Queue politely and sensibly and at a 2M social distance or 1M+ where 2M is not possible, at their designated break/lunch servery

Use ONLY the designated toilet block/designated toilets for their year group bubble - put the toilet lid down where possible when flushing the toilet, to stop the spread of the virus

Wash their hands very regularly - particularly before eating and after going to the toilet

NOT MOVE OUT OF their designated indoor and outdoor spaces for their year group bubble

NOT MIX/SOCIALISE with any other students not in their year group bubble during break and lunchtimes

NOT SHARE any drinking bottles or equipment or any other items

NOT USE any water fountains around school to refill water bottles (a supply of emergency bottled water will be available for students if needed in their year group zone/designated break and lunchtime spaces)

AVOID face-to-face contact and keep at a social distance of 2M or 1M+ where 2M is not possible

At the end of break or lunch move politely and sensibly via their designated year group route to their next/ afternoon lesson

At the end of the day students will:

Respond to any staff instruction politely and immediately

Sanitise their hands on exit from the classroom

Leave in a polite and orderly manner when dismissed by staff maintaining a 2M or 1M+ social distance where 2M is not possible – using the designated year group routes shown by barriers/fencing or floor markings

NOT CONGREGATE TOGETHER on the way out of school or on the route home to stop the spread of the virus

General hygiene/reminders - students will:

Tell an adult immediately if they are experiencing symptoms of coronavirus

Avoid touching their mouth or nose or eyes with their hands to stop the spread of the virus

Try to avoid sneezing or coughing - if they do sneeze remember: **“Catch it, bin it, kill it”** (cough/sneeze into a tissue/bin it/wash or sanitise hands immediately)

NOT cough or sneeze or spit at/or towards another person

MAKE SURE if they choose to wear a face mask or face covering or visor that they DO NOT touch the front of the face mask or covering or visor as they remove it (if it is a disposable face mask or covering students should dispose of it carefully in a covered bin and then wash their



hands immediately - if it is re-useable students should put it in plastic bag for it to be taken home to wash, and then wash their hands immediately)

Home Learning/if students are not in school:

Students will:

Be contactable during the required times

Aim to complete all work set to the very best of their abilities

Complete work to the deadlines set by teachers/members of staff

Ask for help if they need it from teachers or teaching assistants or key staff

Alert teachers if they are not able to complete work for any reason

Use appropriate and proper online conduct - including appropriate language in any messaging

Alert teachers if any extra support is needed to complete or understand a task set

Other reminders:

Students will be expected to be in full school uniform including blazers

Students will be expected to bring in their own re-useable water bottles with enough water to last the whole day if possible (emergency bottled water will also be available in school if needed)

Students will be expected to bring in their own packed lunches where possible

Students should NOT BRING MOBILE PHONES into school to stop the spread of the virus, and students will not use the phone at reception. Any essential calls can be made by reception staff on a student's behalf.

Students can expect to hear bespoke messages via our CCTV speaker system in relation to keeping safe and social distancing reminders

Fire Drills and Lockdown procedures and protocols remain the same but with social distancing being adhered to - during the Fire Drill year group bubbles MUST keep at a strict 2M social distance from one-another when lining up.

All students will be expected to abide by the above expectations to keep themselves, their families, and the whole school community safe and healthy and to support their learning and progress.

Should any students not abide by the above rules and expectations the usual school behaviour policy sanctions and consequences will be followed:



W	Verbal Warning	Name on the board/Planner on the desk	
C1	Class/Tutor Detention (15 mins)		1 behaviour point yellow sticker
C2	HOF/HOY Detention (60 mins)	Phone call home	1 behaviour point orange sticker
C3	Assistant Head Detention (2 hours)	Parent / Carer meeting	2 behaviour points red sticker
C4	Internal Exclusion	Parent / Carer meeting	3 behaviour points
C5	Fixed Term Exclusion	Parent / Carer meeting	

C1s will be issued and logged in the usual way – but will be supervised by the Pastoral Team Leader (PTL) in their Year group base/ zone to continue to keep students in their zones. Members of staff issuing C1s will therefore need to email or speak to the relevant PTL to make sure the PTL knows who to expect.

C2s will be issued and logged in the usual way – C2s will now run after school with a Faculty Team Leader (FTL) rota – the usual restorative conversations alongside our sanctions will still need to happen.

C3s will be issued and logged in the usual way – members of the Senior Leadership Team (SLT) will supervise students in the Engage Room rather than IER – the bigger room will allow better social distancing and better ventilation with doors being able to be propped open at either end of the room. The usual restorative conversations alongside our sanctions will still need to happen.

C4s - the Engage Room will be used for students who have been issued with an Internal Exclusion - this room is a bigger room than the Internal Exclusion Room, and will allow better social distancing and good ventilation with doors being able to be propped open at either end of the room.

C5s – Fixed Term External Exclusions will be issued and logged in the usual way – any post exclusion meetings will be conducted in the usual way but socially distanced.

Students will be expected to maintain social distancing wherever possible of 2M or 1M+ if 2M is not possible. This will be reinforced in assemblies at the beginning of the year, and continually by



all members of staff. Students will stay within their Year group bubbles and Year group zones/bases and use the one-way circulation routes to access their own specific toilets and indoor and outdoor spaces to keep themselves safe.

Mrs Morrill July 2020

