



The Fernwood School

High Achievement with Care & Discipline for All

JOB DESCRIPTION

CLEANER



Dear Applicant,

On behalf of The Fernwood School Academy Trust Governing Body, thank you for your interest in the post of Cleaner at our academy.

We are an inclusive, diverse, harmonious community. Our students are extremely polite, courteous and very well behaved. Our highly skilled staff, enjoy positive, respectful relationships with our students and with one another. We are a very caring, nurturing school and see ourselves as a family. We provide an outstanding education for all our students within a safe, well-disciplined, caring environment.

Our vision for the future of The Fernwood School centres on maintaining our current strong position, as a single, outward looking, Outstanding Academy, providing excellent education for our students. We are ambitious to continue to grow our collaborative partnerships with local universities and teaching schools in providing high quality support, training and development opportunities. We are part of the Specialist Schools Leading Edge Partnership, a PiXL affiliate and work with George Spencer TSA.

A successful CIF bid has meant that the school will expand incrementally starting in September 2020 from a year group of 200 to 300 on roll. It is most important that through this expansion that our ethos of care, discipline and high achievement for all is both nurtured and protected.

Paul Burke
Head Teacher

Principal Duties and Responsibilities

Undertaking any other duties that may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific terms.

To undertake the cleaning of The Fernwood School using the necessary chemicals and equipment

To carry out a range of cleaning duties including the cleaning of touchpoints, sweeping, vacuum cleaning, floor polishing, dusting, mopping, maintaining sanitary items etc

To comply with legislation procedures and safe working practices, after training

To report faults and hazards

To assist members of the premises staff and cleaning staff with other duties, as required

To undertake training relevant to their job, in order to ensure that their work is carried out to the highest possible standard

To work on own initiative, unsupervised whilst carrying out their duties



Person Specification for Cleaning staff

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| Experience: | <ul style="list-style-type: none">• Working knowledge of cleaning practices is desirable but not essential• Experience of working in a school or similar role is desirable |
| Qualifications | |
| Training: | <ul style="list-style-type: none">• Relevant knowledge of cleaning processes is desirable but not essential |
| Practical Skills: | <ul style="list-style-type: none">• Ability to manage own time effectively and multitask• Ability to adhere to working procedures and policies within the school environment• Ability to operate as part of a team or individually as required• Ability to relate well to children and adults• Good communication skills |
| Personal Qualities & Attributes: | <ul style="list-style-type: none">• Warm and positive attitude• Remaining calm during busy or challenging situations• Enthusiastic and flexible.• A willingness to promote the school's ethos• Ability to smile when things don't quite go according to plan. |